

# **International Students Cell**

**Guidelines for admission of Foreign Students**

**Bundelkhand University**

**Kanpur Road, Jhansi-284128**

**Uttar Pradesh, INDIA**

**([www.bujhansi.ac.in](http://www.bujhansi.ac.in))**

## **Introduction**

Bundelkhand University, Jhansi, Uttar Pradesh (UP), India was established on August 26, 1975 vide Government of UP Notification No. 10/15-60/74 under the provision of the UP State Universities Act 1973. The university is recognized under section 12B and 2f of University Grants Commission (UGC), Ministry of Human Resources & Development, Government of India. The university is accredited thrice by National Assessment and Accreditation Council (NAAC), Govt. of India in 2004, 2011 and 2017. It is recognized as Number One State University of Uttar Pradesh by Govt. of UP, consecutively for three years and is also an ISO 9001:2015 certified University.

Bundelkhand University (BU) invites application from Foreign Students for admission in various courses offered on its campus located in Jhansi. International Students Cell (ISC) of the University is the nodal centre for admission and other related support to the foreign students.

### **Definition of a 'Foreign Student'**

- A. Candidate who holds a passport /Citizenship of a country other than India.
- B. Candidate who has an Overseas Citizenship of India (OCI)/ Persons of Indian Origin (PIO) Card and also holds a passport of a country other than India.
- C. NRI candidates who passed their eligibility examination from any recognized foreign school/college or university.

### **Filling of Admission Application Form**

- A. Fill the Online Admission Application Form at the official website ([www.bujhansi.ac.in](http://www.bujhansi.ac.in)) and pay the prescribed application fee.
- B. Submit online application form and take a print out of the form.
- C. Affix recent passport size colour photograph on the form at specified place.
- D. Get the application form attested by either of the following :
  - i. Indian Diplomatic Representative
  - ii. Responsible official of the Ministry of Education of applicant's country.
  - iii. An official of the applicant's country's Embassy/High Commission in India.

### **Submission of Form**

The scanned copy of the duly filled application form must be submitted along with requisite documents. The scanned copy of documents must be arranged in following order:

1. The copy of filled and duly attested application form.
2. The copy of all certificates including the date of birth, transcripts of all educational testimonials and equivalence certificate (applicable for foreign degree).
3. The copy of passport valid for at least six months at the time of submission of the application form.

All documents must be submitted as a single PDF file. The file name should be the name of candidate followed by country name. The documents should be submitted by email to the ISC on or before the closing date.

Applicants with foreign qualifications (degrees awarded from institutions outside India) are required to submit the equivalence certificate from **Association of Indian Universities (AIU)** with the application form. AIU address is given below:

**AIU House**

16, Comrade Indrajit Gupta Marg New Delhi 110002

Phone (91)-11-23230059, (91)-11-23232429

Fax: (91)-11-23232131

Website: <https://www.aiu.ac.in>

**Selection Process**

All applications received by ISC shall be forwarded to the respective Department /Institute for screening and recommendations. The concerned department shall shortlist the applications according to the eligibility requirements, merit and number of seats. Additional documents, if required by the department may be asked from the applicant.

**Provisional Admission Letter**

The applicants who fulfill the eligibility requirements and are recommended for admission by the respective Department /Institute committees shall be issued a provisional admission letter by the ISC. The provisional admission letter shall be sent to the applicant's country's High Commission in New Delhi, Indian High Commission in applicant's Home Country and to the applicant (scanned copy by email). Therefore, applicants are advised to fill their email addresses and other details cautiously in the application form. All foreign students should report to the ISC by the date mentioned on provisional admission letter. In case of unavoidable circumstances, the students should request for extension in reporting time.

**Arrival and Admission Formalities**

Candidates are required to report at ISC within the prescribed date as mentioned in the provisional admission letter, to complete following formalities:

1. Filling of arrival form.
2. Verification of Valid Student Visa, Visa endorsement, Passport, Original Educational Documents, Medical Insurance and English Proficiency Certificate/TOEFL/IELTS.
3. Payment of course fee of the required amount in USD or equivalent amount in INR, through NEFT/RTGS/Bank Challan in favour of University A/C No 32666875945 at State Bank of India, IFS code: SBIN0003808, Bundelkhand University, Jhansi-284128 India.
4. Admission letter shall be issued by ISC and the student shall report to the respective department for initiation of their studies. No request for any Change of Programme will be entertained after the completion of admission process.

**Following documents are required for admission of foreign students:**

1. A valid passport along with student's VISA valid for at least six months beyond the duration of the study programme. No Admission will be granted on Tourist Visa/ X-Visa. The visa must be endorsed in the name of the Bundelkhand University, Jhansi. No other endorsement will be acceptable.
2. Citizenship card by Nepalese nationals along with Passport
3. Registration Card by Tibetan nationals
4. Date of Birth Certificate
5. PIO/OCI Card (if applicable)
6. Refugees-Certificate from UNHCR (if applicable)
7. Document Supporting 12 years of School Education (for Undergraduate courses)
8. Transcripts/ Marksheets and Degrees of academic credentials
9. Equivalence certificate of foreign qualifications from Association of Indian Universities (AIU) with the application form (wherever applicable)
10. Syllabus of the last qualifying examination
11. English Language Proficiency Certificate or TOEFL score (minimum 70) or IELTS score (minimum 6) is mandatory for foreign students at the time of admission in the University. If the candidate is unable to provide any of these certificates, the candidate is required to appear and clear the English Language Proficiency Test (ELPT), conducted by the Department of English, Bundelkhand University, Jhansi. This condition is not applicable for students who had passed qualifying examination in English.
12. Medical Insurance: It is mandatory for all foreign nationals to get medical insurance policy with evacuation clause (wherever mandatory) for admission to any programme in Bundelkhand University. The medical insurance must be valid beyond six months of the course duration.
13. Working Diplomats: NOC from protocol Division of MEA, Government of India
14. Certificate of Migration (wherever applicable)
15. Proof of financial resources in the form of Scholarship, Sponsorship or Self- support to sustain education at Bundelkhand University.

**Note: Self certified copies of above in English (English Transcripts if the documents are not issued in English), must be submitted.**

**Hostel Accommodation**

The University is having separate hostels for boys and girls. The hostel accommodations are on sharing basis. Although the seats in the hostels are limited and allocated according to the merit, however, the University will make every effort to provide hostel accommodation to foreign students. The foreign students may also opt to stay as paying guest (PG) or in the rental accommodations in nearby areas.

### **Government of India Scholarship**

The University does not have any provision for scholarships for foreign students. Indian Council for Cultural Relations (ICCR) offers Scholarships to International candidates for study in India. The candidates interested to apply for this scholarship may check the website (<http://www.iccr.gov.in/>) or contact Indian Council for Cultural Relations (ICCR) for detailed information

#### **Indian Council for Cultural Relations (ICCR)**

Azad Bhavan, Indraprastha Estate,

NEW DELHI-110002, India

Contact No (91)-11-23379309, (91)-11-23379310, (91)-11-23376315

Website: [www.iccrindia.net](http://www.iccrindia.net)

### **How to Reach Bundelkhand University, Jhansi**

The University is located in the historical city of Jhansi which is around 400 km from New Delhi, 280 km from Lucknow and 200 km from Agra. The nearest airport is Gwalior, which is around 100 km from Jhansi. Jhansi is well connected by rail and road network with all major cities including New Delhi, Lucknow, Agra and Gwalior. The University is situated on Jhansi-Kanpur Road, approximately 6 km from Jhansi Railway Station.

### **Address for Correspondence**

The Coordinator,

International Students Cell,

Bundelkhand University, Jhansi-284128

Uttar Pradesh, INDIA

Email: [isc@bujhansi.ac.in](mailto:isc@bujhansi.ac.in)

### **NOTE:**

Bundelkhand University has not authorized any agency/individual /agent to act on its behalf and /or to charge any fee from prospective students. Therefore, all students seeking admission to Bundelkhand University, Jhansi are strongly advised not to use the services of any third party/agents/admission service firms etc.