



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		BUNDELKHAND UNIVERSITY
Name of the head of the Institution		Prof. J.V. Vaishampayan
Designation		Vice Chancellor
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		05102320497
Mobile no.		9598487185
Registered Email		iqac@bujhansi.org
Alternate Email		syashodhara1961@gmail.com
Address		Kanpur Road
City/Town		JHANSI
State/UT		Uttar pradesh
Pincode		284128
<b>2. Institutional Status</b>		

University	State
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Yashodhara Sharma
Phone no/Alternate Phone no.	05102321390
Mobile no.	9451031520
Registered Email	iqac@bujhansi.org
Alternate Email	syashodhara@yahoo.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://www.bujhansi.ac.in/">https://www.bujhansi.ac.in/</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	<a href="https://www.bujhansi.ac.in/pdf/Academic_Calender_2019_20.pdf">https://www.bujhansi.ac.in/pdf/Academic_Calender_2019_20.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B++	81.00	2004	03-May-2004	02-May-2009
2	B	2.51	2011	27-Mar-2011	26-Mar-2016
3	B++	2.80	2017	02-May-2017	01-May-2022

### 6. Date of Establishment of IQAC

22-Jan-2009

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Organised capacity	05-Jul-2017	129

building workshop	1	
Organised workshop on quality management	27-Sep-2017 1	171
<a href="#">View File</a>		

**8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
<a href="#">View File</a>				

<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

The Heads of the Departments and the Coordinators make all efforts to institutionalise the quality parameters of NAAC as members of the IQAC of the University. The IQAC organises workshops and seminars for the affiliated colleges to encourage and motivate them for NAAC evaluation. The IQAC planned, organized and executed the necessary steps that included the preparation of detailed quality manuals, identification of key performance indicators and mapping the various processes across the entire functioning of the University, which finally led to the successful award of the ISO 9001:2008. The IQAC led efforts to the successful implementation of modern technology in the Institute's administrative functioning through ICT and alternative sources of energy, especially enhancement of solar power, Automation of admission, financial and examination processes, upgradation of Wifi and LAN facilities, have significantly contributed to an enhanced quality of teaching learning experience.

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Initiated to blend the ICT with academic and administrative system to ensure efficiency, effectiveness and transparency	First University recognised as Modular University for the State for effective ICT applicability with ERP Modules, biometric and surveillance system
Initiated efforts to infuse cooperation and synergy amongst faculty and staff by periodic meetings of IQAC and HODs	Constitution of team of Internal Quality Auditors to ensure quality management
Motivating and providing support to the Institutes/departments/affiliated colleges for quality awareness and NAAC accreditation.	Considerable number of Govt., aided and self finance colleges got themselves evaluated by NAAC
<a href="#">View File</a>	

<b>14. Whether AQAR was placed before statutory body ?</b>	No
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2017
Date of Submission	22-Dec-2017
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	i. Student Feedback System ii. HR and Personnel Information System iii. Payroll Budget iv. File Tracking System v. Hostel Management System vi. Training Placement Module vii. Student Profile Management viii. Store Inventory ix. E Learning module x. Affiliation module xi. Legal cases management xii. Right to Information module xiii. Grievance Redressal Module xiv. Board of Studies module xv. Library Management xvi. Alumni module

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

## 1.1 – Curriculum Design and Development

### 1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BBA	Null	Null	Null
<a href="#">View File</a>			

### 1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View File</a>		

### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the University level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BBA	Management	01/08/2018
BCA	Science	01/08/2018
BFA	Arts	01/08/2018
BTech	Engineering	01/08/2018
MBA	Management	01/08/2018
BArch	Architect	01/08/2018

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Soft Skill Development Courses	01/09/2018	3700
No file uploaded.		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	Management	40
BCom	Commerce	90
BHMCT	Hotel Management	45
BArch	Architecture	20
MBA	Management	97
BPharm	Pharmacy	47

BFA	Fine Arts	24
BSc(Agriculture)	Agriculture	123
<a href="#">View File</a>		

#### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<p>The university is using the Students' feedback as a base to make improvements in the existing system after reviewing and analyzing it carefully. The student's feedback questionnaire is attributing quantitative and qualitative answers, focused on the quality of the in-course content, pedagogy, learning material, views about theory/practical courses, and services extended to them by the university. The feedback is analysed to improve the academic and administrative system. The university organises Parents Meet and interacts with them to apprise them about the recent developments in the university. Their suggestions are also considered. The teachers are made part of various bodies of the university to ensure their total participation. Their suggestions are considered by the top management. The feedback from the Alumni helps in providing flexibility in the curriculum to develop skills in multidisciplinary fields. Student's needs are not only taken care of but customized the pedagogy for a better understanding of the subject. The flexible curriculum focuses greatly on skill development. Parent feedback was also obtained from during PTMs . Some of the parameters accommodated in the parent's feedback include quality of teaching, students' discipline, lab facilities, IT services, sports, cultural and co-curricular activities, examination system, cross-cutting issues, start-ups, etc.</p>

#### CRITERION II – TEACHING- LEARNING AND EVALUATION

##### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

##### 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses

2017	4713	1539	53	183	239
------	------	------	----	-----	-----

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
239	213	157	57	65	15
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The objectives of the BU SMS include:

- To help undergraduate fresh students understand the challenges and opportunities present in the Institute and develop a smooth transition to campus life.
- To counsel academically weak undergraduate first year students and to play an important role in helping troubled students cope with academic, extra-academic and personal problems.
- To provide positive role models to first year undergraduate students in the institute.
- To proactively try to identify problems of the general student populace and to bring them to the notice of the concerned authorities.
- Ensuring regularity and punctuality of students through counseling sessions. The SMS attempts to track these objectives by carefully identifying those who can act as an anchor and guide for a fresh first year student or an academically weak student to bank upon. Student Mentors will be selected to play this role and are given the authority to pursue the mission of this programme. The implementation of the SMP and its details are covered subsequently in this document. Programme implementation will be in following phases: Phase I: Selecting mentors Phase II: Allotment of mentors to the faculty. Phase III: Interaction of first year students with the mentors and identifying strengths and weaknesses of the mentees. Forming whatsapp group, if possible, to keep contact among the group. Phase IV: Periodic meeting of the mentees with the mentors and remedial training of the learners, training students to take up higher skills. Phase V: Obtaining feedback from the first year students at the end of the session. Role of Faculty Mentor (FM)
- Faculty Mentor shall meet respective batches at least twice in a year.
- Personal counseling is the main role played by FM.
- FM shall certainly meet students of their batches in the first meeting and discuss general matters and make them at ease.
- Subsequently, they shall meet students after the 1st and 2nd semester examinations and discuss their performance and comfort level.
- FM shall counsel the students with difficulty in adjusting to the environment. The responsibility of each mentor extends to the entire three years for the batch.

Role of the Mentor (SM) Each Institute Mentor is assigned a group of 25-30 students, who would henceforth become his/her mentees. Under normal circumstances, it is the primary duty of the Mentor to guide the group of students assigned to him/her through their first year in the institute.

- The Mentor should ensure to the best of his/her ability that the freshmen (especially his/her mentees) are able to adjust comfortably to college life.
- The student mentor should establish a close rapport with his mentees.
- The Mentor should see to it that he/she meets them at certain critical junctures of the first year such as the first few weeks of the semester, well before end semester exams and at the time of results.
- The Mentor must act on any complaint of misbehavior by a senior. The institute has strict policies against ragging.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
6252	239	1 : 26

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
378	239	137	0	232

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
271	6252	4

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<b>No Data Entered/Not Applicable !!!</b>
---

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<b>No Data Entered/Not Applicable !!!</b>
---

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Promotion of Research and Facilities

3.1.1 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				



3.1.2 – Number of JRFs, SRFs, Post Doctoral Fellows, Research Associates and other fellows in the Institution enrolled during the year

Name of Research fellowship	Duration of the fellowship	Funding Agency
<b>No Data Entered/Not Applicable !!!</b>		
No file uploaded.		

### 3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

### 3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
<b>No Data Entered/Not Applicable !!!</b>		
No file uploaded.		

3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

### 3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Institute of Education	2
Institute of Economics and Finance	4
Institute of Life Sciences	19
Institute of Basic Sciences	6
Institute of Mass Comm Journalism	4
Institute of Mathematics Computer Applications	1
Institute of Fine Arts	3

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)

No Data Entered/Not Applicable !!!

[View File](#)

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department

Number of Publication

No Data Entered/Not Applicable !!!

[View File](#)

3.4.4 – Patents published/awarded/applied during the year

Patent Details

Patent status

Patent Number

Date of Award

No Data Entered/Not Applicable !!!

No file uploaded.

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper

Name of Author

Title of journal

Year of publication

Citation Index

Institutional affiliation as mentioned in the publication

Number of citations excluding self citation

No Data Entered/Not Applicable !!!

[View File](#)

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper

Name of Author

Title of journal

Year of publication

h-index

Number of citations excluding self citation

Institutional affiliation as mentioned in the publication

No Data Entered/Not Applicable !!!

[View File](#)

3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty

International

National

State

Local

No Data Entered/Not Applicable !!!

[View File](#)

### 3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department

Name of consultancy project

Consulting/Sponsoring Agency

Revenue generated (amount in rupees)

No Data Entered/Not Applicable !!!

No file uploaded.

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department

Title of the programme

Agency seeking / training

Revenue generated (amount in rupees)

Number of trainees

No Data Entered/Not Applicable !!!

No file uploaded.

### 3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NCC	See Details	10	56
NSS	See details	11	83
<a href="#">View File</a>			

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachh Bharat Abhiyan	State Government	Swachhata Abhiyan	58	1124
<a href="#">View File</a>				

### 3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

3.7.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
<b>No Data Entered/Not Applicable !!!</b>			

[View File](#)

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4499	3321

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
<b>No Data Entered/Not Applicable !!!</b>	
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
COHA	Fully	LATEST	2009

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Reference Books	124711	87297700	1194	1319142	125905	88616842
e-Books	0	0	403	2500000	403	2500000
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	750	3	1	1	3	57	38	1	0
Added	60	4	1	0	1	1	38	1	0
Total	810	7	2	1	4	58	76	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

1 MBPS/ GBPS

#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Media Lab and a huge computer Centre	Nil

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
459.5	345.4	4499.1	3321.2

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The University is ISO certified and has Quality Manual in place. The University ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and using the grants received the University as per the requirements in the interest of students. Laboratories Record of maintenance account is maintained by lab technicians, Lab In charge and supervised by HODs of the concerned departments. Maintenance of laboratories is done as follows:- The calibration, repairing and maintenance of sophisticated lab equipment's are done by the technicians of related owner enterprises. Library 1. The requirement and list of books is taken from the concerned departments and HOD's are involved in the process. The finalized list of required books is duly approved and signed by the Principal. 2. Suggestion box is installed inside the reading room to take users feedback. Their continuous feedback helps a lot in introducing new ideas regarding library enrichment. 3. To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exam. 4. Other issues such as weeding out of old titles, schedule of issue/ return of books etc. are chalked out / resolved by the library committee. 5. KOHA software with is used in Library. Sports Regarding the maintenance of sports equipment the University sports office responsible. The University participated in Cricket, Kabaddi inter-University, Interstate Boxing, Cricket Tournament, Badminton and Chess championships Computer Labs 1. Centralized computer laboratory established to enrich the students. 2. ERP software is used for maintaining faculty and students details. 3. Each Department have appropriate computer labs for their requirements. 4. Internet and WIFI Enabled campus. 5. Open access journals facilities are available. Classrooms 1. The University has various committees for maintenance and upkeep of infrastructure. At the departmental level, HODs submit their requirements to the Registrar Office regarding classroom furniture and other. 2. The HODs and Central Stores take in charge for student's academic requirements. Other Maintenance 1. There is lab instructors in every department, who maintains the stock register by physically verifying the items round the year. 2. Department wise annual stock verification is done by concerned Head of the Department. 3. Regular maintenance of Computer Laboratory equipment's are done by Laboratory Assistant along with Laboratory attendant and they are headed by the faculty incharge. 4. Regular cleaning of water tanks, proper garbage disposal, pest control, landscaping and maintenance of lawns is done by Outsourced Contractor's Employees. 5. University campus maintenance is monitored through regular inspection. 6. Upkeep all facilities and cleanliness of environment in men's and women's hostel is maintained through Hostel monitoring committee. 7. Outsourcing is done for maintenance and

repairing of IT infrastructure such as computers, internet facilities including Wi-Fi and broadband. 8. Updating of software's is done by lab assistants. 9. Outsourcing is done for the maintenance of wooden, furniture, electrification, and plumbing. 10. Regular maintenance of the water coolers and purifiers

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Postmatric Scholarship	4771	0
b) International	Nil	Nil	Nil
No file uploaded.			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Soft Skill Development	15/09/2017	2971	DreamUny Education
Language Lab	31/08/2017	571	Inlingua, sweden
No file uploaded.			

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Skill Development	2371	2559	227	213
No file uploaded.					

#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
271	271	7

### 5.2 – Student Progression

#### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of	Number of	Number of	Name of	Number of	Number of

organizations visited	students participated	stduents placed	organizations visited	students participated	stduents placed
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

#### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

#### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	26
GATE	17
Civil Services	5
Any Other	37
<b>No file uploaded.</b>	

#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Judo	Inter College	112
Badminton	Inter University	98
Boxing Championship	Inter University	112
Youth Festival	Inter University	2312
Chess Tournament	Inter University	1312
Cricket Tournament	Inter University	231
<b>No file uploaded.</b>		

### 5.3 – Student Participation and Activities

#### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	Boxing Gold Medial	National	1	2	1234	Nill
<a href="#">View File</a>						

#### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students have active representation on academic and administrative bodies and committees of the University. Class Committees All programmes have class committees for each course that comprise of student members representing meritorious as well as weak students, alongwith faculty members nominated by

the Head of the Department, other than the course teacher. The Class Committees provide feedback on all aspects of the programme and respective course. Class Committee Meetings are held regularly, at least twice in each semester. Cultural and Sports Committees Students have strong representations in all cultural and sports and games committees and help in organization and management of events. Hostel Administration Students provide strong support in the administration and management of hostel affairs. Each hostel has a Mess Committee, Maintenance and Cleanliness Committee, and Disciplinary Committee. Students monitor the management of the mess and organize extra-curricular events and competitions throughout the year. Organization of Special Events Students organize, and celebrate the National Teachers Day, on Sept. 5, every year by honoring retired teachers and presenting cultural programme, Hostel Foundation Day, intra-faculty and inter-faculty cultural and sports competitions, and other National celebrations that include, Independence Day, Republic Day, Engineers Day, Science Day and various NSS and social service activities. The above activities enhance their communication skills, management skills, leadership skills, team-work, time-management, resource management skills and builds confidence in each student.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

The University organises alumni meet every year. The students visit their alma mater departments and interact with the fellow students. They help in training, internship and placement of the students of final and pre final years. Student data is maintained for the passing out students including toppers and well placed students.

#### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

##### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Bundelkhand University functions in a well-structured and defined manner to ensure participative management at all levels of decision making. All the Post Graduate Departments, Institutes and affiliated Colleges function under the control of the Vice Chancellor of the University. Powers relating to running the colleges, have been delegated to the Principal concerned. Principals have different committees to suggest him/her as far as administering the college. Likewise, Deans of Faculty, Heads and Coordinators of the Departments have been delegated the powers by the Vice Chancellor to smoothly run their respective Department. Deans of Faculties, Dean Academic Research and Dean Students Welfare have the powers and use to advice the Vice Chancellor on core issues. The Uttar Pradesh Universities Act 1973 is amended as per the changing trends. The Act designates the "Statutory Committees" of the University, to suggest the measures to the Vice Chancellor to run the University. Some of them are Executive Council Academic Council Board Finance Committee Library Committee



Admission Committee Examination Committee Building Committee Purchase Committee Discipline Committee Sports Committee. With above mentioned Statutory Committees following are the non-statutory committees: 01. IQAC 02. Grievance Cell 03. Gender Sensitisation Cell 04. Anti Ragging Committee 05. NSS committee

The Constitution of all these Statutory and non statutory Committees consists of members from all the various segment/state holders clearly indicates the de-centralised and participative work culture incorporated within the ambit of Patna university Act and statues. Academic Administration Academic decisions pertaining to introduction, revision and reformulation of courses and syllabi are taken through „Academic Council? after obtaining inputs from concerned faculties and departments’ Board of Studies. The composition of the Academic Council reflects the participative nature of University administration. At the faculty and department levels, there are bodies like Departmental Council, Board of Studies, Departmental Research Committee, etc., which function in a coordinated manner to take decisions with respect to academic and research related issues. The syllabus is revised as per the latest trends and requirements. The syllabi framed by the Departmental Councils and Board of Studies is discussed and approved by the Academic Council, followed by approval from the Chancellor?s office.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The Admission Cell adheres to a stringent online entrance process with various user-friendly options like making admit card available online and sending message alerts. The admission data is analysed and efforts are made to increase in the number of applicants. Diversified students across the India take admission in the University
Industry Interaction / Collaboration	Industry experts are invited on a regular basis to give talks and share their expertise. The University organize Professional Internships, Industrial Visits to give students experiential learning. Alumni of the University are well placed in the industry various departments organize talks and guidance sessions of alumni on a regular basis. These sessions are extremely helpful for the existing students for their professional development.
Human Resource Management	Regular Faculty Development Programs are conducted on campus. Faculty members are encouraged to participate in faculty development programs. The salaries are disbursed on time and salary scales are provided as per the norms of UGC and Govt. of Uttar

Pradesh. Statutory benefits are provided to the teaching and non teaching staff Residential facilities and quality of work life is ensured Recruitment and selections are conducted with transparency and vacant positions are filled within time frame. Career Advancement Schemes are implemented and followed properly

Library, ICT and Physical Infrastructure / Instrumentation

The University has a fully automated Central Library with approx. 1.5 lakh books and journals Latest books, journal subscriptions, technical magazines, competitive books and magazines, enrichment of departmental libraries, collection of audio/video educational CD/DVD The University has three boys and four Girls hostels Smart classrooms are used in the premises. The Campus is wi fi enabled. A Central Computer Lab with 150 computers is being developed. There are departmental computer labs with 750 computers with Internet. Entire campus is on CCTV for security purposes.

Research and Development

The University subscribes to more than 3000 E-journals The number of regular Journals is 37 The University has a separate Research Cell to document, compile and publish research output. Results are presented/published in National and International conferences and Journals. To promote research on campus, effective collaborations are pursued with various National and International institutions and universities. Strong focus on Research publications in reputed journals especially SCI, Scopus and Elsevier.

Curriculum Development

Employability enhancement skills are included in the curriculum focusing on the employability of the course. Regular inputs are requested from established alumni, potential recruiters and Industry experts prior to curricular design. The University focuses on start-up and skill India programs introduced them in certain subjects. Choice Based Credit System (CBCS) curriculum is implemented in all departments. Feedback on course curricula is regularly taken and improvements are incorporated in due course.

Examination and Evaluation

Implementation of Continuous Internal

Evaluation (CIE) pattern - quizzes, seminars, regular assessment through assignments, monthly internal test Choice Based Credit System (CBCS) implemented effectively on campus The University has examination scheme of 70 : 30 wherein 70 weightage is given to end semester exam 30 weightage is given to internal test. This scheme of continuous assessment ensures proper learning outcomes. In addition to the internal and semester end tests the students are evaluated on the basis of assignments, presentations, term work, practical etc. These heads of exams and evaluation enables formative assessment. The course outcomes are calculated with direct indirect assessment methods to ensure effective learning

Teaching and Learning

University organizes national and international conferences and workshops wherein students gain knowledge in the desired field from leading experts. Case study-based learning is being used by certain departments. Student-centric learning environment through group discussions, question-answer sessions, audio/visuals, quizzes and project/scientific paper presentations is implemented in almost all courses. Professional Internships are offered to students by various departments. Participation of students in inter-university events like educational workshops, tours, festivals, role plays, skits in youth festivals at zonal and national level. Faculty to Student ratio is 25:1 in the campus. Majority of the faculty members reside on campus. Students participate in wide range of Sports activities, National Service Scheme (NSS) camps, Rovers and Rangers program, adventure camps. Apart from this, students can also acquire vocational skills, ancient Indian therapies, handicraft, sketching. Faculty members are encouraged to attend national and international conferences and seminars to gain an understanding of the current trends. Frequent interactions and MoUs with various international universities have proven to be valuable in enhancing teaching and research skills on-campus.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area

Details

<p>Planning and Development</p>	<p>The Meetings of Executive and Academic Council are organised regularly and the resolutions approved are implemented. ERP Modules implemented for Accounts and Finance, Stores, Purchase and e-Tender system Proper documentation of records of tenders, comparatives and annual maintenance contracts. Carving effective strategy to implement and realise the following objectives  Increase in student intake in existing Study Programmes  Opening of new UG and PG Programmes  Research and development  Community engagement  Industry interaction</p>
<p>Administration</p>	<p>The following ERP modules have been developed and implemented to ensure efficiency and effectiveness in the academic and administrative system:  i. Student Feedback System  ii. HR and Personnel Information System  iii. Payroll Budget  iv. File Tracking System  v. Hostel Management System  vi. Training Placement Module  vii. Student Profile Management  viii. Store Inventory  ix. E Learning module  x. Affiliation module  xi. Legal cases management  xii. Right to Information module  xiii. Grievance Redressal Module  xiv. Board of Studies module  xv. Library Management  xvi. Alumni module</p>
<p>Finance and Accounts</p>	<p>Regular audits are conducted. Optimum utilization of available funds is ensured. ? Finance and Accounts:  • The accounts of the institution are maintained through the Tally software and ERP  • Financial matters are also dealt with Pay U Money for transaction purposes.</p>
<p>Student Admission and Support</p>	<p>Student Admission and Support:  • Student Admission is carried out through the Students Module of ERP.  • Customer Relationship Management (CRM) is also used for admission  • The University website act as a mirror of the relevant information. Admission and online transaction interfaces are provided on website. University has a full time web developer and team members.  • Alumni portal is provided on website for the information of pass out students</p>
<p>Examination</p>	<p>• Examination Process are handled through ERP  • Filling of examination forms, obtaining admit cards, uploading</p>

of marks etc. everything is done in online manner. Academic and Evaluation cell of the University oversees the complete process of examination under the guidance of the examination controller of the institution

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the University for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
<b>No Data Entered/Not Applicable !!!</b>						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
9	9	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Statutory benefits are provided. Salaries disbursed on time. Faculties are given study leaves and leaves for attending development programs, career advancement scheme in	Statutory benefits are provided. Salaries disbursed on time. Provision of study leaves and leaves for attending development programs, career advancement scheme in place, compensatory	Scholarships are provided as per govt. norms. Health Centre facility available for the medical care. Shopping, cafeteria, photocopy, banking, post office facility

place, compensatory appointment to the employees expired in service

appointment to the employees expired in service

available. Hostel facilities available at minimum cost with total care and security. ambulance and health centre facility available on campus.

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The financial management and resource mobilization is monitored by university under the provisions of UP Universities Act 1973 . The finance committee of the university meets at once or twice a years and deliberate about the financial planning position of the university. The financial resource management is supported by the university strategic plan which includes building endowment assets, financial best practices in deployment of resources making creative and effective use of resources with the use of high functioning information technology infrastructure. Presently University has a self financing system which is managed by its own resources. The Finance Committee guides the University's efforts towards building strong finance to provide sound base for its programs. It reviews the University's funding pattern, provides guidelines and strategies for mobilizing resources to support the implementation of the university's strategic plan, and the ultimate fulfillment of its vision and mission. Broadly the resources are required for various purposes like administration academic, affiliation, infrastructure, development and maintenance and for miscellaneous. The University generates purpose resources by way of various grants from the state government and Research and others specifics grants. The University also mobilizes resources from registration fees, transfer fees, Fines and penalty ,migration fee, annual fees, affiliation fees, processing fees, local inspection fees, Medal deposit, donation, etc. It also generates resources from Examination fees, Fines and penalty, Evaluation fee, Convocation fee etc. Another source of University finance is sports and sports development fee, Government grants for NSS, Fees of PG courses, Tender application fees and fees collected from affiliated colleges. Other sources of interest from Bank accounts, Interest for FD, Reinvestment of accrued interest. Broadly major internal resource mobilization is through collection of fees that consists of academic fee, hostel fee, sports, transport fee, interest on FDR on rental. These are internal sources of finance while the external sources consist of research project grants, TEQIP fund and other funds. To ensure proper and optimum use of the resources a strict budgetary control on expenditure is exercised as per the provision of the act. The internal and external audit are also carried out regularly and audit objection are taken care of. University has also established corpus fund of RS 100 crores to meet the developmental activities which include research and development.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
<b>No Data Entered/Not Applicable !!!</b>		
No file uploaded.		

6.4.3 – Total corpus fund generated

100000000

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	IQAC
Administrative	No	Nil	Yes	IQAC

6.5.2 – What efforts are made by the University to promote autonomy in the affiliated/constituent colleges? (if applicable)

The Colleges are being encouraged to go for NAAC and other accreditation to initiate efforts towards autonomy. Workshops were organised to encourage and educate them about the future trends in education.

6.5.3 – Activities and support from the Parent – Teacher Association (at least three)

Meetings are organised with the Parents of the students to provide feedback on the academic and other performance of their wards.

6.5.4 – Development programmes for support staff (at least three)

Career Advance Scheme for all teaching and non teaching staff Provision of study leave and motivation to get further training in respective areas On the job training and counselling is provided Use of ICT is encouraged to bring efficiency and effectiveness

6.5.5 – Post Accreditation initiative(s) (mention at least three)

1. Establishment of Consultancy Development Cell and Entrepreneurship Development Cell with Incubation and Start Up facility 2. Collaborative linkages with industry and institutes of research may be undertaken: 3. Improvement and maintenance of infrastructure and providing greater sports facilities needs to be urgently undertaken: 4. Feedback mechanism from students, academic peers, administration and other stakeholders may be formalized: 5. Mentor Mentee System institutionalized and placement Cell strengthened 6. Orientation and training programmes for teachers regularly organized 7. Tapping of financial resources from UGC and other funding agencies attempted 8. Initiated new programmes at UG, PG and Diploma Level and revived old academic programmes i.e. MFC into MBA (Banking and Insurance), MBEF into MBA (Business Economics) 9. Students coached for NET, SLET and competitive examination and regular teaching hours increased 10. Training and Placement Cell of the University was strengthened

6.5.6 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	Yes
d) NBA or any other quality audit	No

6.5.7 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	6 Workshops for affiliated colleges	07/12/2017	07/12/2017	11/01/2018	356

2018	NABL Workshop	26/09/2017	26/09/2017	29/09/2017	27
No file uploaded.					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Nari Shakti	08/03/2017	08/03/2017	376	112
Women Empowerment	08/11/2017	08/11/2017	231	122

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
27 of power requirement of the University are met by the renewable energy sources. Efforts are being made to increase the number of solar panels so that the universitys common area requirements are met by the solar and renewable energy sources.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	17
Ramp/Rails	Yes	11
Scribes for examination	Yes	75

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	20/09/2017	1	Training of local village women	self dependence	231
2017	2	2	21/12/2017	1	Farmer Training	awareness about methods of farming and use of fertilizers	257



2018	1	3	27/08/2018	1	Awareness about medicines	awareness about medicines	221
2018	1	1	15/11/2018	1	Water Conservation	awareness about water conservation	312

No file uploaded.

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
The Human Values and professional ethics is part and parcel of syllabus	Nil	The University adheres to the UGC norms and Human Values, Communication Skills, Computer Skills, Environmental Awareness is integral part of syllabus. The faculties from interdisciplinary subject fields teach these topics to students of various professional courses in concerned department and institute. These subjects are Core subjects of syllabus.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Women Day	08/03/2017	08/03/2017	423
Yoga Day	21/06/2017	21/06/2017	389

[View File](#)

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<p>1. Every month the first day of the month is celebrated as vehicle free day  2.The campus adheres plastic free rules and regulations  3. The university has lush green parks and open areas. all efforts are made to ensure clean and green campus to provide healthy environment for the campus life.  4. Waste disposal system is followed as per the environmental laws  5. Provision of parking the vehicles of students and visitors outside the campus  6. Plantations on Environment Day, Earth Day, Independence Day, Republic Day and Other important days  7. Totally I.C.T enabled communication to save paper  8. The university ensure optimum utilisation of stationery and uses the back side of the used papers to save the trees .</p>
--

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

<p><b>Best Practices II</b>  Title of the Practice: Plantation Programme  Objectives of the Practice As is evident and observed that due to rapid industrialization and urbanization, the environment and climate is changing itself very tremendously. Therefore it is resulting into damage to the ozone layer and decrease in oxygen</p>
---

level. To fulfill its responsibility towards nature as well as society, the University has initiated plantation rigorously on days of global and national importance. The university is converting into an oasis for the passer byes and visitors with its lush green parks, grounds, lawns, botanical gardens, herbal garden and huge organic farm. Plantation is carried out by all the departments of the University on the occasion of following days of global and national importance: • Republic Day • Earth Day • Environment Day • Independence Day • Teachers' day The academic and residential campus is full of fruit trees like mangoe, jamun, guava, jackfruit, orange etc apart from the trees of medicinal importance and oxygen value like • Indian Mahogany (Swietenia Mahogani) ... • Ashoka Tree (Saraca Asoca) ... • Gulmohar Tree (Delonix Regia) ... • Curry Tree (Murraya Koenigii) ... • Peepal Tree (Ficus Religiosa) ... • Banyan Tree (Ficus Bengalensis) ... • Sal Tree (Shorea Robusta) ... • Arjuna Tree (Terminalia Arjuna) • Palm

The Context The very noble objective of "Plantation programme is to save protect the environment by plantation" to : ? Rise up the level of oxygen ? Inculcate the love for nature amongst the students ? To make the students aware of the value of trees plants. ? To orient the students towards productive hobbies ? To maintain the environmental cycle for up-gradation of the environment. The Practice It is very important to plant more and more trees, herbs and climbers because these are the carriers of rain and cloud. Only the nature has capacity to turn up the balance of nature to produce more and more oxygen, and it is possible when our surroundings are full of trees and plants. Such type of programme is possible only when our new generation become more more sincere and active towards plantation programme. Such practice ensures the balance of nature and natural life. So, we should plant more more trees and protect them for our new generation. Evidence of Success Our efforts of plantation work motivated the students and inspired them to get themselves involved in plantation and support the cause of ecological balance and environmental protection. More than 70 student participated in the plantation drive university faculties and administration. Till date more than 50,000 plants have been planted by the students and faculty members in the university residential and academic campus. With the cumulative efforts of the students, faculty members and university administration, the plantation has resulted into a scenic campus with beautiful plants, lawns and huge gardens with multiple flora and fauna. Best Practice II Students Grooming Program includes following three major activities. Mockdrill for Corporate Mockdrills are organised for final year students to prepare them for industries and aware them from corporate culture. This includes: • Time Management, Planning and Prioritization • Attitude, Verbal and Nonverbal Skills • Effective Communication Skills • Group Discussion and Team Building Skills • Etiquette and Interview Skills English Proficiency Test English is the dominant professional and business language and wide range of technological literature is available in it. So it is necessary to provide the support to the large number of engineering students who are coming with vernacular language. Every year English professions test is take for the students and detail diagnosis is prepared for improvement. Students are guided for reading, listing speaking and writing skills. Aptitude test On line aptitude test of final year students is conducted at starting of 7th semester. After assessment diagnosis is prepared for various sections like: logical reasoning, mathematics and linguistics. This provides the idea about how to crack the non technical test in recruitment process. Group discussion tournament Many skills like leadership, critical thinking, listening skills, confidence, capability to co-ordinate, Knowledge potential, Body language, presence of mind, reasoning ability etc are associated with GD. And this is the reason why GD is included in recruitment process by many companies. A session on How to do Group discussion is organized which is followed by Group discussion tournament.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your

institution website, provide the link

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Bundelkhand University constantly thrives to achieve its stated vision and mission through distinctive approaches and innovative strategies. The University has comparatively large demographic variety of students in terms of region and state. The students vary from whole Bundelkhand Region and Uttar Pradesh, Madhya Pradesh, Odissa, Kerala, Manipur, Kashmir and Delhi. The University runs employment oriented professional interdisciplinary courses. Some of the courses are much in demand like Forensic Science, Architecture and Engineering. Most of the students from locality belong to low income group and are first generation learners, the university provide them platform to achieve academic excellence and also provide them self-dependency through Earn While You Learn Scheme. The University provides ambience of creativity, innovation, discipline and good learning experiences. It constantly updates its infrastructure and support facilities as per need and requirement. The University organises various Training programmes and Workshops on Transferable Skills to help the students to contribute to society. University conducts various courses under skill development centre to promote self-employability and meet the global entrepreneur skill requirements. The University has a Language Lab with foreign language software. The University has MOU's with various institutions for students and faculty exchange, Research and collaboration. Various industrial visits, excursions and internships are conducted for providing practical approach learning to students, thus contributing to meet industrial demand. Research committee of the University focuses on promotion and inculcation of research culture among students. The University has a state of the art Innovation Centre and Animal Research Centre apart from large laboratories in Geology, Environmental Sciences, Agriculture, Basic and Life Sciences, Food Technology and other applied sciences. Various research workshop, presentations, seminar etc are organised to provide right path of guidance to produce quality research beneficial to the society. The University motivates and provides financial support to students for participating in research competitions. The effort of young researchers to convert their idea into realisation is being evolved through Innovation Cell and Incubation Centre. Appreciation certificates awarded to students for actively contributing to University through various programmes. The University provides self-defence and physical training for learners for their overall psychical personality development. The University conducts various outreach activities and courses each year with the help of its support services to develop life skills among the students. Students are motivated to visit orphanage and serve the local adopted school or village through NSS, inculcating value of social responsibility. Many extension activities carried out under NSS, Rover Rangers and Women Development Centre are one the significant feature of the University and its commitment towards overall development of the students. Needy students can opt for earn and learn scheme and scholarship in the University so as to avail the facility of education. University constantly thrives to contribute in educational development of the local area, Ex-students and needy local students appearing for competitive exams can avail the facility of University library. The University has a broadcasting studio and multi media lab. It has more than sixty smart classes and more than a dozen seminar and conference halls.

Provide the weblink of the institution

## 8.Future Plans of Actions for Next Academic Year

The University and its IQAC is gearing towards fourth cycle of Accreditation in 2022. The IQAC has identified the broad objectives which the University must strive to achieve during this period, which are enumerated as under -

1. To be able to enhance the Brand Equity of the University in Bundelkhand region as well as in State and at national level
2. To create an enabling environment for holistic development of Students, Faculty and Support Staff
3. To facilitate continuous upgradation and updation of ICT tools for the use of Faculty and Students
4. To fulfill its Corporate Social Responsibility by providing formal informal education, dissemination of Knowledge, organizing programmes and activities for the benefit of the Community and other Stakeholders
5. To create awareness and initiate measures for Protecting and Promoting Environment
6. To encourage and facilitate Research Culture by positive collaborations
7. To encourage Consultancy by Faculty
8. To continuously Innovate, Introduce new courses and remain relevant to the changing needs of the stakeholders
9. To strengthen Training and Placement activities by equipping the students with relevant technical, conceptual and human skills
10. To Initiate Interdisciplinary and vocational courses at Certificate, Diploma and degree level
11. To introduce skill based job oriented courses
12. To renew the ISO Certification
13. To procure NABL accreditation for the Innovation Centre, Animal Research Lab and other labs
14. To Implement suggestions made by the NAAC Re-Accreditation Committee, during the third cycle of NAAC
15. 18. To add more ERP modules and implement the pending modules e.g. file tracking, accounts and finance etc. to ensure effectiveness and transparency
16. 19. Ensure regular updation and strengthening of University website to make it more vocal and informative for all the stakeholders
17. Use of Short Messaging Service (SMS), Apps developed and designed for communication with Students, to be extended to students of all courses
18. To implement policy and procedures for regular structural repairs
19. To Implement the recommendations made by NAAC Peer Team and Internal Audit Team
20. To provide space for and make available Canteen Facility and Canteen Kiosk, for Faculty, Students Staff Members
21. To provide resources required for preparation of online course contents, video lectures, etc , to overcome space constraints
21. To initiate more scholarships to reward the students for various achievements
22. To give additional thrust to Campus Placements Initiatives
23. To devise techniques to enable various improvements in the existing Teaching Learning Evaluation process and measurement of Learning Outcomes, viz. Question Paper Audit by Students Benchmark results with five colleges in the neighbourhood Faculty Evaluation Feedback from Students Institution Facility Evaluation Feedback from Students
24. Development of a Media Lab and Broadcasting Studio to ensure access by all students and affiliated colleges.
25. Digital Content in the form of Video Lectures, Study Notes, etc. to be made available on the web-site by Teachers through the Media Lab