



## INTERNAL QUALITY ASSURANCE CELL BUNDELKHAND UNIVERSITY, JHANSI

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### **Agenda of the meeting**

This is to bring to your notice of all concerned that a meeting of the IQAC shall be convened on 2 June, 2018 at 12.30 P.M. in the VC Committee Room. The agenda of the meeting shall be as follows:

1. Initiatives to increase Research Productivity
2. Faculty Development Program
3. Interactive classrooms
4. Committee Formation to Review the Promotion Policy
5. Teacher Review system
6. Alumni Association

All the members are advised to make it convenient to attend the meeting.

**Dr. Yashodhara Sharma**  
**Coordinator, IQAC**



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### Minutes of the Meeting of IQAC held on June 02, 2018 in the VC Committee Room at 12.30 P.M.

A meeting of the IQAC was organized in the VC Committee Room at 12.30 p.m. on 2<sup>nd</sup> June, 2018. The following members were present :

1. Prof. Surendra Dubey, Vice-Chancellor in Chair
2. The Finance Officer
3. The Registrar
4. Prof. S.P. Singh, Dean, Science
5. Prof. Sunil Kabia, Dean, Commerce
6. Prof. Poonam Puri, Institute of Management Studies
7. Dr. J Sridevi, Dy Librarian
8. Dr. Suraj Pal Singh, Sports Officer
9. Dr. Sunil Prajapati, Institute of Pharmacy
10. Er. Brajendra Shukla, Institute of Engineering & Camp; Tech.
11. Dr. Rishi Saxena, Department of Microbiology, Institute of Life Sciences
12. Dr Deepak Tomar, System Analyst
13. Dr. Yashodhara Sharma, Coordinator

The following issues were discussed:

#### **1. Initiatives to increase Research Productivity**

The Hon'ble Vice Chancellor and Chairman of the meeting welcomed the present members. The Chairman of the meeting emphasized to take initiatives to increase the research productivity in the institution as the level of research and development activities in the institution plays a significant role in determining the quality of the institution. The Chairman of the meeting advised the members to form committee's by the Dean's and HOD's in order to identify high-caliber research projects that can contribute to the advancement of the economy and society. Such Committee must include external experts. Also the IQAC Coordinator advised the members to promote collaborations at National and International level, such collaborations with other universities shall result in multi-dimensional growth of the Institutions.

#### **2. Faculty Development Program**

It was discussed in the meeting that the institution should increase the number of FDP's in the campus to enhance faculty members professional skills. It was discussed in the meeting that the following topics should be taken on the priority basis as thrust area of FDP:

- Virtual learning
- Advanced Learning Skills



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- Creative Thinking
- Communication Skills
- Advanced Presentation Skills
- Research Methodology
- ICT Tools

### **3. Interactive classrooms**

The Hon'ble Vice Chancellor and Chairman of the meeting advised the members to promote the interactive classroom Sessions for creating healthy environment amongst the students. It was discussed that the faculty should promote open-ended questions and must propose such topics of debate to improve the critical thinking amongst the students. The IQAC Coordinator suggested the members of the meeting to give the students academic and research assignments and advised them to review such assignments at regular intervals. All the members agreed to the above suggestions.

### **4. Committee Formation to Review the Promotion Policy**

The IQAC coordinator suggested the Chairman of the meeting to form the Committee to Review the Promotion Policy of the Institution. The Committee should prepare a comprehensive Promotion Policy for the administrative staff of the University in respect of Assistant Professors, Assistant registrar, Deputy Registrar or all equivalent positions, a comparative chart of the promotion policies adopted by neighboring Government Universities and UGC to be prepared and put up in the next meeting of the IQAC. Also the faculty shall continue to be governed by thr UGC rules. The screening/assessment Committee as per UGC may be constituted and the cases of faculty be put up to this committee exediously.

The Hon'ble Vice Chancellor and Chairman of the meeting gave his consent to the above suggestion.

### **5. Teacher Review system**

All the members of the meeting agreed to start Teaching Review System in the campus. Such Review process will play an important role in helping teachers to develop an understanding of standards and expectations by enabling them to reflect on the evidence of students. Teaching strategies can be developed with the help of such review. The objectives of the review process are to achieve:

- Greater consistency of teachers
- better feedback from the students
- greater alignment of judgements with expected standards



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### 6. Alumni Association

The Hon'ble Vice Chancellor and Chairman of the meeting advised the Dean's to prepare the list of some excellent alumni and advised to invite such outstanding alumni to interact with the students through guest lectures/mentoring session. The IQAC Coordinator suggested to include alumni as members of the Governing body, Academic curriculum Committee and in other departments where alumni can contribute by giving their inputs to update the curriculum based on their real-life based experiences. The HOD's were advised to ensure the participation of alumni as guest of honour, speaker and judges and to ensure annual meeting of distinguished Alumni in respective departments.

The meeting ended with the vote of thanks to the Hon'ble Vice Chancellor and Chairman of the meeting.

R. Singh      Sharma      Bhatnagar  
Hud      Joshi  
Mishra      Nayak      D.S.      M.  
Rajendra Singh