



INTERNAL QUALITY ASSURANCE CELL BUNDELKHAND UNIVERSITY, JHANSI

Agenda of the meeting

This is to bring to your notice of all concerned that a meeting of the IQAC shall be convened on May 2, 2019 at 3.30 P.M. in the VC Committee Room. The agenda of the meeting shall be as follows:

1. Review of the minutes of previous meeting
2. Infrastructural Requirements of the respective departments
3. Environmental Awareness
4. Promotion of Sustainable Development practices
5. To decide Eco-Friendly measures and campus security
6. Revision of Student Feedback Form

All the members are advised to make it convenient to attend the meeting.

Dr. Yashodhara Sharma
Coordinator, IQAC



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Minutes of the Meeting of IQAC held on May 2, 2019 in the VC Committee Room at 3.30 P.M.

A meeting of the IQAC members was organized in the VC Committee Room at 3.30 p.m. The following members were present :

1. Prof. J V Vaishampayan, Hon'ble Vice Chancellor in Chair
2. Prof. Shiv Katiyar, Dean, Engineering
3. Prof. Poonam Puri, Dean, Commerce
4. Prof. C.B. Singh, Dean, Arts
5. Prof. Devesh Nigam, Dean, Students Welfare
6. Dr. Archana Verma, Head, Institute of Management Studies
7. Dr. D.K. Bhatt, Head, Institute of Food Technology
8. Dr. Munna Tiwari, Head, Department of Hindi
9. Dr. B. Gangwar, Institute of Agriculture Sciences
10. Dr. Yashodhara Sharma, Coordinator, IQAC
11. Dr. J. Sridevi Jetty, Dy Librarian
12. Dr. Meenakshi Singh, Head, Institute of Home Sciences
13. Dr. Anu Singla, Internal Quality Auditor
14. Dr. Sanjeev Srivastava, Department of Physics
15. Ms. Neha Mishra, Coordinator, Institute of Social Work
16. Dr. Sangeeta Lal, Coordinator, Department of Microbiology
17. Er. Vijay Kumar Yadav, Coordinator, Institute of Forensic Sciences
18. Dr. Shubhangi Nigam, Internal Quality Auditor & Coordinator, Department of Food Tech. Engineering

Hon'ble Vice Chancellor and the Chairman of the meeting welcomed the present members. After brief discussions about steps taken on the resolutions of previous meeting, the following issues were discussed:

1. **Infrastructural Requirements of the respective departments**



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All the members, Dean's and HOD's of the meeting were asked to give the details of the infrastructure requirement of their respective departments. The IQAC coordinator asked every member in attendance to give details clearly and in sufficient number to enable central procurement/purchase of the necessary materials, such as electrical equipment, computers, notice boards, tables, water supply, Maintenance of classrooms, white boards for all classes, control room for engineering etc. Hon'ble Vice Chancellor was of the view that strong Infrastructure base gave the top competitors in the academic market strength and an advantage.

2. Environmental Awareness

Hon'ble Vice Chancellor and Chairman of the meeting that the University need to have a proper waste management. He further said that there is an urgent need to start the campus cleaning drive in the institution in order to promote the infrastructure requirement. The campus may be provided with large dustbins in every departments, canteen, main gate, and at other common places. The Departments should start awareness campaign in line with this particular agenda. All the members, Dean's and HOD's agreed to the above suggestions.

3. Promotion of Sustainable Development practices

It was advised by the Hon'ble Chairman to the present members that the University should undoubtedly press forward with the best Sustainable Development practices, such practices may benefited with the help of the Environmental Studies and Agriculture. It was agreed by all the members of the meeting that Developing a green campus provides experiential learning opportunities to all stakeholders within the campus and beyond. Awareness campaign must be adopted by the Institution. Practices can be adopted in the form of reuse the plastic bags, use eco-friendly, organic farming, waste disposal system, use of alternative source of energy.

4. To decide Eco-Friendly measures and campus security

IQAC coordinator suggested that Eco-friendly measures need to be adopted in campus to reduce the consumption of electrical energy. It was planned to replace fluorescent tube lights and conventional light bulbs with low-cost, high-efficiency LEDs. By just using electrical appliances and lights when necessary, you may conserve energy. Also to save the energy solar energy system may be used in Administration Department and in other departments.

The Dean Students Welfare, pointed out the concern about the security of residential students are important. The Coordinator continued with this concern and informed that CCTV facility should be provided at common places, classes, washrooms, administration etc. He suggested the necessity to install CCTV. Also the necessary funds for this project will be allocated with efficiency and transparency.

The Hon'ble Vice Chancellor gave his consent to the above suggestions.



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5. Revision of Student Feedback Form

The Hon'ble Vice Chancellor and the Chairman of the Meeting advised the members to revise the feedback form for the students, faculty and alumni. As students feedback is an important aspect of student support services.

The meeting ended with the vote of thanks to the Chairman of the meeting and to the members of the meeting.

Handwritten signatures in blue ink, including names like 'R. Singh', 'Sharma', 'Bhatnagar', 'Mishra', 'Singh', 'D.S.', and 'M.'

Handwritten signature in purple ink, possibly 'S. Singh'.



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