



INTERNAL QUALITY ASSURANCE CELL BUNDELKHAND UNIVERSITY, JHANSI

Minutes of the meeting of IQAC and HODs regarding upgradation of NAAC Ranking during forthcoming fourth cycle held on 6 June 2019 at 3.30 p.m.

A meeting of members of IQAC and Heads of various institutions and departments of the University was organized on June 6, 2019 at 3.30 p.m. in the Vice Chancellor Committee Room to review the observations and recommendations of the NAAC Peer teams during the three cycles of accreditation and discuss efforts to be taken to implement the recommendations to ensure better grade in the forthcoming cycle of accreditation. The following members were present :

1. Prof. J V Vaishampayan, Hon'ble Vice Chancellor in Chair
2. Prof. Shiv Katiyar, Dean, Engineering
3. Prof. Poonam Puri, Dean, Commerce
4. Prof. C.B. Singh, Dean, Arts
5. Prof. Devesh Nigam, Dean, Students Welfare
6. Dr. Archana Verma, Head, Institute of Management Studies
7. Dr. D.K. Bhatt, Head, Institute of Food Technology
8. Dr. Munna Tiwari, Head, Department of Hindi
9. Dr. B. Gangwar, Institute of Agriculture Sciences
10. Dr. Yashodhara Sharma, Coordinator, IQAC
11. Dr. J. Sridevi Jetty, Dy Librarian
12. Dr. Anu Singla, Internal Quality Auditor
13. Dr. Jose Mathew, Coordinator, Department of Biotechnology Science
14. Ms. Neha Mishra, Coordinator, Institute of Social Work
15. Er. Vijay Kumar Yadav, Coordinator, Institute of Forensic Sciences
16. Dr. Shubhangi Nigam, Internal Quality Auditor & Coordinator, Department of Food Tech. Engineering

The Hon'ble Chairman of the meeting, the Vice Chancellor welcomed the members to the meeting. He advised all the present members to be ready for the forthcoming academic session and ensure effectiveness in academic and administrative performance of the University. He also directed the IQAC Coordinator to apprise the present members about the recommendations of the NAAC Peer Team during all the past accreditation cycles as the suggestions of the eminent academicians go a long way in updating and upgrading the academic system at regional, national and international level.

The Coordinator of IQAC briefed all the members about the recommendations of the Peer Teams through a power point presentation. The recommendations were as below:

- I. Observations and recommendations of first cycle in 2004 :
 - i. Uneven distribution of resources in Departments
 - ii. Need for mechanism for sustenance and infrastructure development
 - iii. Consolidation and stabilization of courses
 - iv. Consultancy Services to industry by the faculty



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- v. Professional Development of Teachers especially of professional streams i.e. Physical Edn., Music and Fine Arts and Mass Com.
- vi. Extension and Outreach Activities
- vii. Expansion of Library in terms of space and number of titles
- viii. Separate Sub Station for Water Supply to Labs in Basic and Life Sciences
- ix. All round development of students through Sports, NSS and NCC and other cultural activities
- x. Use of generated research funds in infrastructure development of the departments
- xi. Student Teacher Ratio
- xii. Constitution of CDC and interaction between University & colleges
- xiii. Availability of Syllabus to all students
- xiv. Add on values Courses to students
- xv. Student Feed Back Mechanism
- xvi. Various Cells for Students i.e. Grievance Redressal, Career Guidance Cell and Training & Placement Cell
- xvii. Statutory benefits to contractual teachers

II. Observations and Recommendations during Second Cycle : 2011

- i. Establishment of USIC, CIC, Alumni Association, Student Chapters of Professional Bodies, Clubs**
- ii. Establishment of College Development Council
- iii. Collaborations with National and International institutions for research development
- iv. Interdepartmental/inter-disciplinary research**
- v. Consultancy to industries and establishment of Entrepreneurship Development cell**
- vi. Resource Mobilization
- vii. Filling vacant teaching posts and adequate salary to SFS staff
- viii. Introduction of new programmes to meet regional local needs
- ix. Wi-fi campus development
- x. Sustainable Development through alternate energy use, rain water harvesting, organic farming and land use planning

III. Observations/Recommendations 2017 : Third Cycle

- i. Need to introduce mentor-mentee system
- ii. Career advancement mechanism to be evolved to motivate the faculty members working under Self Financing Scheme



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- iii. Recruitment of Technical staff for maintenance of instruments
- iv. Vacant teaching and non-teaching posts need to be filled up on priority basis
- v. Faculty may be motivated to submit research projects of different funding agencies
- vi. University Industry Inter-face, linkage and collaboration need to be initiated and strengthened
- vii. Faculty members may be motivated to undertake consultancy work
- viii. Linkages with good institutions need to be developed.
- ix. Placement cell may be strengthened for student guidance and campus placement
- x. Communication lab to be established by improving communication skills of the students
- xi. Synergy to be developed between Departments for interdisciplinary interaction
- xii. Proper grooming/additional support need to be provided to students coming from humble backgrounds/slow learners
- xiii. Alumni Association may be formally registered and financial support may be harnessed
- xiv. Future plans designed by different departments must be in consonance with the University vision
- xv. Optimum utilization of the facilities existing at the University Innovation Centre
- xvi. Necessary efforts should be taken for visualizing in the NIRF

Hon'ble Vice Chancellor emphasized that to gear up for the better grade in forthcoming accreditation as well as improve the brand image of the university the IQAC meetings during the academic session 2019-20 shall be the efforts of the university administration and IQAC shall be focused on implementation of the recommendations.

It was discussed that though most of the recommendations were implemented and necessary measures were taken to fulfill the observations, yet the following recommendations need to be addressed and resolved:

- i. Consultancy Services to industry by the faculty
- ii. Expansion of Library in terms of space and number of titles
- iii. Use of generated research funds in infrastructure development of the departments
- iv. Constitution of CDC and interaction between University & colleges
- v. Add on values Courses to students
- vi. Student Feed Back Mechanism
- vii. Statutory benefits to contractual teachers

Hon'ble Chairman and present members were informed that a **Consultancy Policy** was approved during the Executive Council of the University in 2015 but it could not be notified to all. It was discussed and resolved that the Consultancy Policy may be



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updated and as per the new trends and needs of the University and notified to all after approval. The same may also be uploaded on the University website.

Hon'ble Vice Chancellor also emphasized the need for applying for **more research projects** in all areas and strengthening the research base in terms of funds and publications. Hon'ble Vice Chancellor also assured the present members of all administrative support in smooth movement and disbursal the research files to encourage procurement of more research projects.

The need for **introduction of value added courses** as per the regional needs and available resources was also discussed in various interdisciplinary fields to ensure employability of the students apart from ensuring contribution of the university in regional development.

Hon'ble Chairman of the meeting also emphasized for robust student feedback mechanism. All the members were informed that a questionnaire is available on university website under IQAC icon. The HODs were advised by the Hon'ble Chairman of the meeting to encourage the students of respective departments to fill the questionnaire to facilitate the university to bring about necessary improvements in academic system.

Hon'ble Vice Chancellor, the Chairman of the meeting also informed all members that necessary steps are being initiated to provide **statutory benefits to the faculty members under Self Finance Scheme and ensure quality of work life.**

The meeting ended with a vote of thanks to the Chair.