

Minutes of the online meeting of IQAC and HODs regarding NAAC preparation for fourth cycle held on 6th June, 2020

A meeting of members of IQAC and Heads of various institutions and departments of the University was organized on 6th June at 3.30 p.m. in the Vice Chancellor Committee Room to review the observations and recommendations of the NAAC Peer teams during the three cycles of accreditation and discuss efforts to be taken to implement the recommendations to ensure better grade in the forthcoming cycle of accreditation. The following members were present :

1. Prof. J V Vaishampayan, Hon'ble Vice Chancellor in Chair
2. Prof. Shiv Katiyar, Dean, Engineering
3. Prof. Poonam Puri, Dean, Commerce
4. Prof. C.B. Singh, Dean, Arts
5. Prof. Devesh Nigam, Dean, Students Welfare
6. Dr. Archana Verma, Head, Institute of Management Studies
7. Dr. D.K. Bhatt, Head, Institute of Food Technology
8. Dr. Munna Tiwari, Head, Department of Hindi
9. Dr. B. Gangwar, Institute of Agriculture Sciences
10. Dr. Yashodhara Sharma, Coordinator, IQAC
11. Dr. J. Sridevi Jetty, Dy Librarian
12. Dr. Rambir Singh, Head, Institute of Biomedical Sciences
13. Dr. Meenakshi Singh, Head, Institute of Home Sciences
14. Dr. Anu Singla, Internal Quality Auditor
15. Dr. Jose Mathew, Coordinator, Department of Biotechnology Science
16. Dr. S.K. Verma, Coordinator, Department of Physics
17. Er. Brajendra Shukla, Academic Coordinator, Institute of Engineering & Technology
18. Ms. Neha Mishra, Coordinator, Institute of Social Work
19. Dr. Sangeeta Lal, Coordinator, Department of Microbiology
20. Er. Vijay Kumar Yadav, Coordinator, Institute of Forensic Sciences
21. Dr. Shubhangi Nigam, Internal Quality Auditor & Coordinator, Department of Food Tech. Engineering

Proceedings :

The meeting started with the welcome note to all connected members. The Chairman of the meeting, the Vice Chancellor brought the attention of the all concerned to the following observations and recommendations of NAAC Peer Team during the past three accreditations :


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It was resolved unanimously that during the meeting, the recommendations made by the NAAC Peer Team during the first visit and necessary steps for implementation shall be discussed to take appropriate actions:

- I. Observations and recommendations of first cycle in 2004 :
 - i. Uneven distribution of resources in Departments
 - ii. Need for mechanism for sustenance and infrastructure development
 - iii. Consolidation and stabilization of courses
 - iv. **Consultancy Services to industry by the faculty**
 - v. Professional Development of Teachers especially of professional streams i.e. Physical Edn., Music and Fine Arts and Mass Com.
 - vi. Extension and Outreach Activities
 - vii. **Expansion of Library in terms of space and number of titles**
 - viii. Separate Sub Station for Water Supply to Labs in Basic and Life Sciences
 - ix. All round development of students through Sports, NSS and NCC and other cultural activities
 - x. **Use of generated research funds in infrastructure development of the departments**
 - xi. Student Teacher Ratio
 - xii. **Constitution of CDC and interaction between University & colleges**
 - xiii. Availability of Syllabus to all students
 - xiv. **Add on values Courses to students**
 - xv. **Student Feed Back Mechanism**
 - xvi. Various Cells for Students i.e. Grievance Redressal, Career Guidance Cell and Training & Placement Cell
 - xvii. **Statutory benefits to contractual teachers**

It was discussed that though most of the recommendations were implemented yet necessary measures required to be taken to fulfill the observations:

- i. **Consultancy Services to industry by the faculty**
- ii. **Expansion of Library in terms of space and number of titles**
- iii. **Use of generated research funds in infrastructure development of the departments**
- iv. **Constitution of CDC and interaction between University & colleges**


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- v. **Add on values Courses to students**
- vi. **Student Feed Back Mechanism**
- vii. **Statutory benefits to contractual teachers**

Hon'ble Chairman and present members were informed that a **Consultancy Policy** was approved during the Executive Council of the University in 2015 but it could not be notified to all. It was discussed and resolved that the Consultancy Policy may be updated and as per the new trends and needs of the University and notified to all after approval. The same may also be uploaded on the University website.

Hon'ble Vice Chancellor also emphasized the need for applying for **more research projects** in all areas and strengthening the research base in terms of funds and publications. Hon'ble Vice Chancellor also assured the present members of all administrative support in smooth movement and disbursal the research files to encourage procurement of more research projects.

It was also discussed that meetings of the duly constituted **College Development Council (CDC)** may be held periodically to ensure better coordination between the University and the affiliated colleges.

The need for **introduction of value added courses** as per the regional needs and available resources was also discussed in various interdisciplinary fields to ensure employability of the students apart from ensuring contribution of the university in regional development.

Hon'ble Chairman of the meeting also emphasized for robust student feedback mechanism. All the members were informed that a questionnaire is available on university website under IQAC icon. The HODs were advised by the Hon'ble Chairman of the meeting to encourage the students of respective departments to fill the questionnaire to facilitate the university to bring about necessary improvements in academic system.

Hon'ble Vice Chancellor, the Chairman of the meeting also informed all members that necessary steps are being initiated to provide **statutory benefits to the faculty members under Self Finance Scheme and ensure quality of work life.**

The meeting ended with a vote of thanks to the Chair.


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