

**Notice  
inviting  
Expression of Interest  
for engagement for  
Developing a Digital Database for the Bundelkhand University**

**REQUEST FOR EXPRESSION OF INTEREST**

**1. Scope of Activities**

*The scope of the consultancy agency will have the following activities:*

**I. Database software**

- a) The platform facilitated with easy collation of data and report generation as per guidelines of various accreditation agencies. To store the supporting documents in AWS or similar cloud storage, API's should be available and the data stored must also be integrated with University website.*
- b) Platform that are to be developed collect feedback from various stakeholders of the University. There must be a provision as per guidelines and templates provided by various accreditation agencies for alumni registrations and tracking progression of all graduate students. Action taken reports templates to be included.*
- c) For various international/national Accreditation benchmarking and guidelines quality improvement advice will be provided.*
- d) Provide current-state assessment rubrics for identifying goals and objectives to suit the objectives of the University, be in line with accreditation and ranking frameworks of NAAC/NBA/NIRF etc*
- e) Manage the entire database of the university.*
- f) Utmost confidentiality and security of the university data will be maintained.*
- g) LMS platform to be provided*
- h) Training for selected Value Added Courses*

**II.** *Teachers and staff will be made available with the training courses on submission of data and its documents to enable an efficient and paperless environment in the future.*

**2. Time Commitment**

*The said agency has to arrange for technically qualified and experienced resources who will be capable of attending meetings scheduled by the university should be deployed throughout the week (weekdays) online or offline for the duration as decided by university. The higher management has to appraise them of the project status and progress of work.*

### **3. Resources to be provided by University**

*The following support would be provided for smooth discharge of the above-mentioned responsibilities: a. An office in the Campus,  
b. A suitable laptop or desktop computer, printer and scanner,  
c. Access to the University network  
d. Necessary stationaries.*

### **4. Expected Qualifications and Experience**

*The agency must have the following qualification and experience:*

- a. Necessary technical expertise and experience in handling large Govt Universities, leading Academic Institutions and reputed Private universities in UP and other States.*
- b. Should be perceptive of the hierarchy of academic and administrative departments of the state universities and reservation rules followed in state-aided universities in the country and specifically Uttar Pradesh.*

### **5. The period of Engagement**

*In the initial period the engagement shall be six (6) months, which may be extended as per the University requirement.*

### **6. Compensation**

*The Agency should clearly mention its expected financial implications (budgetary) for the engagement. However, during the process of selection the formal financial bid will be called for.*

### **7. The process of selection:**

*The agency will be selected through a two-part bidding process: a technical bid, including a technical demonstration, followed by a financial bid.*

***Last date for submission of EoI is 28/04/2022***

***Email ID – [registrar.bujhansi@gmail.com](mailto:registrar.bujhansi@gmail.com) / [recruitment@bujhansi.ac.in](mailto:recruitment@bujhansi.ac.in)***

**REGISTRAR  
Bundelkhand University**

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